



You are about to log in to Virtual txEDCON2020 TASA | TASB Convention and you may be a little nervous about this new way of learning...don't be! While we know you look forward to interacting in person every fall, this guide will prepare you for an engaging experience with multiple opportunities to network and connect.

Be sure to reference the [program](#) for specific schedule and session information.



### ABOUT THE VIRTUAL PLATFORM

Accelevents is the platform that will host txEDCON2020 TASA | TASB Convention. This platform was used for the 2020 Summer Leadership Institute. Watch a [quick tour](#) to get a lay of the land.

You can access the virtual platform [here](#). To log in, use the email address that you are registered under or that is affiliated with your myTASB account. The password you enter the first time will be your password for the remainder of the event.



### MINIMUM TECHNICAL REQUIREMENTS FOR THE BEST ATTENDEE EXPERIENCE

Join the event using a laptop, desktop computer, or tablet.

Make sure you are using a **compatible browser**. Accelevents works best in [Chrome](#). You will also want to make sure your browser is up-to-date and your **internet or mobile hot spot** is reliable. A minimum speed of 5 mbps is recommended. You can test your speed [here](#).

You will need headphones or built-in/external **speakers** to listen to all presentations.

Please be sure your district's IT department allows Accelevents, Zoom, and Vimeo through the firewalls.





## ADDITIONAL RECOMMENDED TECHNOLOGY

A webcam is not required but will allow others to see your smiling face during the networking sessions and for one-on-one chats at various times throughout the conference. We encourage you to use it for the most engaging experience possible.



## FIND YOUR WAY AROUND txEDCON2020 TASA | TASB CONVENTION

Once logged in, you will be able to freely navigate between four areas of the platform.

**Lobby:** Use as your “home base.”

- › View the full agenda.
- › Check out event sponsors.
- › Participate in live chat (visible to all attendees).
- › See who has the most points from interacting in the Exhibit Hall.
- › Visit the Info Desk to view a list of FAQs or to speak with a TASA or TASB representative.

**Main Stage:** Watch general sessions, panel discussions, student performances, and intermissions.

**People:** Connect with other attendees and staff and set up one-on-one meetings and chats.

**Exhibit Hall:** Click through our different booths in the expo hall and earn points. You can chat with a representative, see service demos, and visit with sponsors and exhibitors.



## REPORTING CREDIT

Board members will track credit in real time in the [Member Center](#). Superintendents can track credit using [myCEC](#).

When watching a session, don't pause the video or you will miss the CEC number.

You can report credit through November 2. After that date, please email [cec@tasb.org](mailto:cec@tasb.org).

If you do not know your myTASB credentials, please email [mytasb@tasb.org](mailto:mytasb@tasb.org).

**Board members and superintendents must know their myTASB login to do this.**

For a simple and brief explanation of how to enter your own continuing education credit, watch [this video](#).





## NEED HELP BEFORE AND/OR DURING THE EVENT?

We look forward to engaging with and supporting our members! A support phone line will be available leading up to and during the conference, and online chat support will be accessible during the conference.

Here is how to contact us:

**By phone:** 800.580.8822 or 512.467.3555

- › **Monday, September 28:** 8 a.m.–5 p.m.
- › **Tuesday, September 29:** 8 a.m.–5 p.m.
- › **Wednesday, September 30:** 8 a.m.–8 p.m.
- › **Thursday, October 1:** 7:30 a.m.–5:30 p.m.
- › **Friday, October 2:** 6:30 a.m.–3 p.m.

**By chat:** Swing by our virtual info desk in the Lobby or text chat support during the conference. We will also be monitoring the Lobby for any SOS calls if you feel totally lost.

**By email:** [registrar@tasb.org](mailto:registrar@tasb.org)



## GET SOCIAL

Join us on Twitter by following [@tasatasb](https://twitter.com/tasatasb) and use the hashtag [#tasatasb](https://twitter.com/tasatasb). We would love to see your virtual conference pictures, takeaways, and work-from-home distractions, too.

There are lots of ways to make social connections throughout the conference. As **txEDCON2020** kicks off, be sure to click the down arrow next to your name in the event platform to personalize your profile to make it easier to connect with other attendees.



## HELP! I FORGOT HOW TO LOG IN TO THE txEDCON2020 VIRTUAL PLATFORM!

You can reset your password by selecting “Log in” in the top right-hand corner, entering your email, and selecting “Forgot Password.”





## LOG IN EARLY

We encourage you to sign in before the first session starts each day to ensure your internet connection is working, the seating is comfy, and you have got your notepad and pen handy.

To log in, select Enter Event. You will enter your email address associated with your myTASB account or the one you used to register. The password you enter the first time you log in will be your password for the remainder of the event. If you have any trouble logging in, please contact our help desk.



## OH, NO! I MISSED A LIVE SESSION!

Don't worry! All sessions will be recorded and available to view on demand through November 1 at 5 p.m.



## SESSION HANDOUTS

Handouts can be found in the description of their session. All handouts can be found by clicking the txEDCON2020 Session Handouts icon in the bottom left-hand corner of the event page.

## THANK YOU TO OUR SPONSORS



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